

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Morgan Cashwell

Employing Office/Committee: King

Travel Expenses Paid by (List all sources): Alliance to Save Energy

Travel Date(s): July 21, 2017

Description/Title of Attached Forms: Copy of trip invitation

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission  
must be amended with OPR in SH-232.

8-25-17  
(Date)

Morgan Cashwell  
(Signature of Traveler)

000000005178



Using less. Doing more.

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June 19, 2017

Morgan Cashwell  
Legislative Assistant  
U.S. Senator Angus King  
133 Hart Office Building  
Washington, DC 20510

Dear Morgan:

The Alliance to Save Energy invites you to join us on a fact-finding trip to Chicago, IL to learn about policies and best practices that are helping to drive advances in energy productivity across the country. As currently planned, this trip will include several visits in Chicago and is scheduled for July 21, 2017. We have invited staff members from both sides of the aisle and from both Chambers to participate, to ensure well-rounded and robust discussions.

Over the course of the day, we will visit a building technologies innovation center, tour the area's largest and most efficient aquarium and explore a utility training center that trains current and future workers on managing a modern electric delivery system. We also plan to learn from discussions with local officials and members of the Illinois state legislature, Governor's office and representatives from the office of the Mayor of Chicago.

This fact-finding mission is an excellent opportunity for Congressional staff to learn about state activities and businesses' progress to improve their energy productivity. The exchange can be used to develop, refine and advance policies at the federal, state and local levels.

Thank you in advance for your consideration. We expect a significant level of interest in this trip and, with limited capacity, we encourage you to respond at your earliest convenience as we will be accepting participants on a first-come, first-served basis. To meet the requirements set by the Ethics Committee, we will finalize the agenda and attendee list by June 16<sup>th</sup>. If you would like to join us, or have any questions regarding the trip, please feel free to get in touch with Reed Brown, the Alliance's Senior Associate for Government Affairs, at [rbrown@ase.org](mailto:rbrown@ase.org) or (202) 530-2241.

Best,

Kateri Callahan  
President, Alliance to Save Energy --

SECRETARY OF THE SENATE

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